

**Vendor Table Rental Agreement**  
**Great Cloth Diaper Change of Mid-Michigan Expo**  
**April 18, 2015 from 9am to 1pm**

**SET UP**

- ✓ Set up will be available at 8am Saturday. Please check in before proceeding to your table. Please arrive by 8:30am or your table will be available to others to rent. **No refunds** will be given for late arrivals or no-shows.
- ✓ You are expected to be at your table for the complete sale time (9am-1pm). Early table breakdown is not permitted without prior approval from event organizers. Anyone leaving early will not be permitted to rent tables at future events.
- ✓ You will be provided a table to sell your items from. You must keep your items in the area assigned to you and not have items protruding out into the walkways where they may cause someone to fall or trip. If you are in need of more than one table, one additional table will be available at a discounted price.
- ✓ Table renters are expected to provide their own change and their own bags. The event organizers will not provide these items. Renters are also expected to act as their own security for items they bring to sell. The organizers cannot be responsible if items or money are stolen from a renter.
- ✓ One vendor per table. As this is a family event, only vendors with all-ages appropriate items will be permitted.
- ✓ At the end of the sale, you are responsible for leaving your table area clean and free of trash.

**RAFFLE GIVEAWAY ITEMS**

- ✓ Each vendor is asked to provide an item (or items) for the raffle giveaway. The item can be something from your product line or a gift card.
- ✓ Please include your business card with the giveaway item(s) and bring your giveaway with you to check-in.
- ✓ The value of the giveaway should be no less than \$5.

**EVENT LOCATION**

Clio Nazarene Church – Mt. Morris location  
8499 N. Dort Hwy  
Mt. Morris, MI 48458

If you have any questions or need additional information, please contact Pamela Black at 810-895-2155 or [gcdcmidmichigan@gmail.com](mailto:gcdcmidmichigan@gmail.com)

**Vendor Table Rental Agreement**  
**Great Cloth Diaper Change of Mid-Michigan Expo**  
**April 18, 2015 from 9am to 1pm**

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Tables:  
\_\_\_\_\_ One 8 foot table for \$25.00          \_\_\_\_\_ Two 8 foot tables for \$40.00

Is electricity requested?     Yes     No  
(Every effort to accommodate your request will be made)

Please briefly describe the products you will be displaying at your table:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Tables are on a first come first serve basis. Contracts are due by March 31, 2015.**

Payment Options:

- PayPal to [gcdcmidmichigan@gmail.com](mailto:gcdcmidmichigan@gmail.com) (please email a completed and signed contract to the same email)
- Mail contracts with payments by check or money order payable to:  
Pamela Black, 199 S. Elba Rd., Lapeer MI 48446

**REFUNDS:** Table fees are used to help cover the cost of the facility rental, and other event fees. All remaining profits will be donated to the Real Diaper Association. We will gladly refund your money if we cancel the event for some unforeseen circumstance.

**LIABILITY:** Event organizers and the venue host will not be held liable for any damage to or theft of your items. Event organizers and the venue host will not be held liable for any injuries you sustain while on the premises.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_